Hazardous Materials Commission Retreat
December 5, 2013
3:00 PM – 7:00 PM
IBEW Local 302 Meeting Hall
1875 Arnold Drive
Martinez, CA 94553

Retreat Objectives:
1. Debrief progress on activities from last 3 years
2. Determine priority issues for coming 3 years (both continuing and new)
3. Assign priorities to committees for action

AGENDA
Facilitator: Mary Anne Morgan

1. Review of Agenda, Goals, and Role of Facilitator 10 minutes 3:00 – 3:10
2. Public Comment - George Smith, Chairperson 5 minutes 3:10 – 3:15
5. Review and Critique of Last Three Year Accomplishments- George Smith 30 minutes 3:30 – 4:00
   - Describe accomplishments and ongoing priorities
   - Discuss what worked well and what could change
   - Staff and Commission roles
BREAk 10 minutes 4:00 - 4:10
6. Feedback from Board of Supervisors - Michael Kent, staff 5 minutes 4:10 - 4:15
7. Brainstorm Potential Priorities for Coming 3 years 30 minutes 4:15 - 4:45
   - Reiterate ongoing priorities
   - Generate list of potential issues
   - Write potential issues on cards
   - Post them on the wall
   - Review, clarify, combine, discuss issues
8. Presentation by CEC, Q & A and Dinner 55 minutes 4:45 – 5:40
9. Discussion of Dinner Topic as a Potential Priority 10 minutes 5:40 - 5:50
12. Review Selection Criteria 10 minutes 5:50 – 6:00
13. Dot Voting and Recap of Votes/Selection 20 minutes 6:00 – 6:20
15. Evaluation and Closing 10 minutes 6:50 – 7:00